



Victorian Bridge Association Limited

ABN 51 004 595 993

August 30, 2013

Memorandum to all Victorian Affiliated Club Secretaries

1. VQP Proposal

Recently the VBA sought feedback on the proposal to implement a VQP scheme in Victoria to provide more players with the opportunity to contest the playoffs for state team representation. Whilst some clubs were unsure about the impact this proposal might have on their members, there was general support for the proposed changes amongst clubs and players.

At its July council meeting, the VBA council endorsed the proposed changes, and information on the full scheme is available on the VBA website.

2. Capitation Fee Changes

The VBA Council advises affiliated clubs that the proposals circulated regarding capitation fee changes were positively received by clubs, and as such were endorsed by the VBA council. This means that in 2013, the following changes to capitation will be implemented:

1. In October 2013, the VBA will invoice you for 6-month capitation only as a transitional measure, covering the period from October 2013 through March 2014 rather than the full year to September 2014. Being half a year, the capitation fee for that half year will be half of the usual capitation fee (i.e. \$5 instead of \$10). This invoice will be due and payable by November 30th 2013.
2. In April 2014, the new ABF-aligned invoicing date, we will invoice you for the full year from April 2014 through to March 2015. Being for a full year, the capitation fee will be \$10 and will be based on your membership at 31 March 2014, the same date that the ABF uses as its census date. This invoice will be due and payable by May 31st 2014.
3. In the spirit of good faith, we'll give you a \$5 credit for anyone we invoiced you for at October 2013 who is not a member at 31 March 2014, and who does not renew by June 30th 2014.
4. We recognise that some clubs may experience difficulty in paying the fees during the transition year and the VBA will be amenable to discussing a two instalment payment plan with them during the 2014 transition year.
5. After April 2014, invoices for VBA capitation fees will be issued in April, with fees due and payable by May 31st in the applicable year.
5. From April 2015, a CPI increase will apply to the VBA Capitation Fee annually. The CPI figure used will be based on the published CPI as at December 31st of the preceding year. For reference, the CPI increase over the year to 31st December 2012 was 2.2%.

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3. Secretary information pack

The VBA is developing an information pack for club secretaries which will be issued annually. We trust that this will provide a useful source of information for new and resuming club secretaries. This information pack will be issued with the annual capitation fee invoices.

Best regards,

Kim Frazer
Secretary

cc: VBA Council