



Victorian Bridge Association Limited
ACN 004 595 993

Notice of Special Councillor Elections

September 17, 2015

The Victorian Bridge Association (VBA) is pleased to call for nominations for the position of Special Councillor on the VBA Council for 2016.

All Victorian affiliated clubs have been allocated to one of 4 zones (2 country and 2 metro) based on Local Government Area zones. Clubs in each zone are entitled to elect one Special Councillor to represent their zone on the VBA Council. Please note that the zones for electing Special Councillors are unrelated to zones/regions for other purposes (eg GNOT regions).

The VBA does not participate in Special Councillor elections but does manage the process. To facilitate this process, an independent Returning Officer has been appointed to oversee the process and ensure fairness and transparency.

Nominees for election must be current financial members of one (or more) affiliated clubs within the zone they are seeking to represent and must be endorsed in writing by the President or Secretary of an affiliated bridge club within the zone they seek to represent.

The detailed regulations, including the allocation of clubs to zones, are attached to this notice, along with the prescribed nomination form.

Please return nominations to Kim Frazer, VBA Secretary, by 4.30pm on Friday October 17th 2015.

The election period will immediately follow the close of nominations. If a zone has only one nominee, they will be elected and all clubs in that zone will be so advised. Otherwise the VBA will advise all clubs of the nominees in their zone and call for votes from the clubs. Votes must be returned to the VBA in the approved form by 4.30pm Friday November 13th 2015. Only active affiliated clubs as defined in the VBA articles of association are entitled to vote.

The results of the election of Special Councillors will be announced at the Annual General Meeting of the VBA which will be held at the VBA Clubrooms, 131 Poath Road Murrumbeena Vic 3163 on Monday 16th November 2015 commencing at 6.30pm.

A handwritten signature in cursive script, appearing to read 'Kim Frazer'.

Kim Frazer

VBA Secretary



Victorian Bridge Association Limited
ACN 004 595 993

NOMINATION FORM - SPECIAL COUNCILLOR

.....*

* Insert Name of Affiliated Club

Being an Affiliated Club of the VBA **HEREBY NOMINATES**

.....*

* Insert Name of Candidate

as a candidate for election as a Special Councillor for the.....*.Zone.
* Insert the name of the Zone

Signature _____ Print Name: _____

Position: President / Secretary* ABF No: _____
*Delete whichever does not apply

Consent of Candidate

I consent to being nominated as a Candidate. My personal details are as follows:

ABF Number: _____

Club*: _____
* Candidate's club must be in the same zone as the Nominating Club.

Address: _____

Email Address: _____ Phone: _____

Dated: _____

Signature _____ Print Name: _____

Nominations must be received by 4.30pm on 17 October 2015.

Questions regarding nominations may be directed to the VBA Secretary, Kim Frazer at
secretary@vba.asn.au

VBA Conduct of Election of Special Councillor Regulations

These Regulations take effect on the date that the relevant amendments to the Articles of Association take effect.

Zones

Victoria is divided into four zones based on Local Government Areas (LGA) as shown in Appendix 1.

Each affiliated club, excluding the VBA, resides in a zone based on the LGA of its main premises.

Each zone elects one special councillor.

The VBA is not entitled to vote in the elections for special councillors, nor is it entitled to nominate a member for the position of Special Councillor.

Timing of Elections

The elections will be held before the Annual General Meeting of the VBA and the result announced at the meeting.

Nominations

The Secretary of the VBA will give notice to all affiliated clubs calling for nominations for Special Councillors at least eight weeks before the AGM.

Affiliated clubs must deliver their nominations (if any) of a candidate for election as a Special Councillor to the Secretary of the VBA at least four weeks before the date of the AGM.

Nominees for election must be current financial members of one (or more) affiliated clubs within the zone they are seeking to represent.

Nominees for election must be endorsed in writing by the President or Secretary of an affiliated bridge club within the zone they seek to represent. Nominees must consent to nomination in writing. A club may nominate a maximum of one candidate from that club. A candidate may not nominate to represent two or more zones.

Voting Procedure

If there is only one candidate for a position in a particular zone, that person is elected unopposed without the need for any ballot to be conducted.

If there is no candidate for a position, that position is treated as a casual vacancy. A person appointed to fill a casual vacancy must be eligible to represent that zone as specified above.

Every active affiliated club in a zone is entitled to vote to elect the councillor for that zone. An active affiliated club means a club which holds weekly playing sessions at its premises, and which has paid the Capitation Fees to the VBA for its home club members.

If a vote is required for a zone, the Secretary of the VBA will give notice of the candidates standing for election to all affiliated clubs in the zone at least three weeks before the election. Clubs must return their votes to arrive at least 48 hours before the Annual General Meeting of the VBA.

There will be a maximum of four votes per club, based on the most recently available number of "home club" members in each club as shown on the ABF masterpoint centre web site at month end prior to the VBA giving notice of the candidates standing for election.

The number of votes allocated to each club is:

1 to 20 members: 1 vote 21 to 100 members: 2 votes 101 to 500 members: 3 votes 501 or more members: 4 votes

A club cannot split its votes between candidates, but must exercise all votes in favour of a particular candidate, if it votes at all.

Except for the first election, votes will be counted and the results announced at the Annual General Meeting. Each of the ballots for the 4 Special Councillor positions will be decided on a "first past the post" basis, if there is more than one candidate for a position.

In the event of several candidates equally receiving the most votes (or no votes being cast for any candidate) the one of those tied candidates with the highest number of home club members at their nominating club will be elected, and in the event the vote continues to be tied, the election will be decided by drawing lots.

Service of Notices

VBA may give a notice under these Regulations to an Affiliated Club, by email to the email address of the Affiliated Club which has been provided to the VBA by the Affiliated Club or by sending it by post to the Affiliated Club's registered address.

Where a notice by the VBA is sent by post, service of the notice shall be regarded to be effective by properly addressing, prepaying and posting a letter containing the notice, and to have been effected on the second day after the date of its posting.

An Affiliated Club may deliver its nomination of a candidate for election as a Special Councillor and may return its votes to the VBA by email to secretary@vba.asn.au or by sending it by post to the VBA's registered address.

Where an Affiliated Club by the VBA delivers its nomination or returns its votes by post, the time of delivery or return is the time when the post is actually received by the VBA.

If the e-mail is sent by the VBA or an Affiliated Club on a day before 4.30p.m., the email shall be regarded as being received on that day, or in any other case, on the next day after the day on which it was sent.

Appendix 1: Zones

Local Government Areas are allocated to four zones - Country East, Country West, Metro Arc and Metro near VBA.

| Club | Code | LGA | SC Zone |
|-------------------------------------|-------|----------------------|--------------|
| Bairnsdale Bridge Club Incorporated | 3-308 | East Gippsland | Country East |
| Benalla Bridge Club R | 3-313 | Benalla | Country East |
| Lakes Entrance Bridge Club R | 3-379 | East Gippsland | Country East |
| Paynesville Bridge Club | 3-435 | East Gippsland | Country East |
| Phillip Island Bridge Club Inc R | 3-440 | Bass Coast | Country East |
| Sale Bridge Club R | 3-455 | Wellington | Country East |
| Shepparton Bridge Club R | 3-460 | Greater Shepparton | Country East |
| South Gippsland Bridge Club R | 3-465 | South Gippsland | Country East |
| Sunbury Bridge Club | 3-470 | Hume | Country East |
| Tahbilk Nagambie Bridge Club R | 3-471 | Strathbogie | Country East |
| Traralgon Bridge Club R | 3-477 | Latrobe | Country East |
| Wangaratta Bridge Club Inc R | 3-433 | Wangaratta | Country East |
| Wodonga Bridge Club | 3-486 | Wodonga | Country East |
| Yarrawonga Bridge Club R | 3-497 | Moir | Country East |
| Ballarat Bridge Club R | 3-309 | Ballarat | Country West |
| Bendigo Bridge Club Inc R | 3-315 | Greater Bendigo | Country West |
| Deniliquin Bridge Club R | 3-328 | Campaspe | Country West |
| Donald Bridge Club R | 3-330 | Buloke | Country West |
| Echuca Bridge Club R | 3-340 | Campaspe | Country West |
| Geelong Bridge Club | 3-360 | Greater Geelong | Country West |
| Macedon Ranges Bridge Club | 3-405 | Macedon Ranges | Country West |
| Ocean Grove Bridge Club | 3-430 | Greater Geelong | Country West |
| Torquay Bridge Club | 3-476 | Surf Coast | Country West |
| Warrnambool Bridge Club R | 3-478 | Warrnambool | Country West |
| Berwick Bridge Club Inc | 3-317 | Casey | Metro Arc |
| Dromana Bridge Centre | 3-335 | Mornington Peninsula | Metro Arc |
| Eastern Contract Bridge Centre | 3-338 | Whitehorse | Metro Arc |
| Frankston Bridge Club | 3-356 | Frankston | Metro Arc |
| Knox Bridge Club | 3-361 | Maroondah | Metro Arc |
| MCC Bridge Club | 3-406 | Melbourne | Metro Arc |
| Melbourne Contract Bridge Centre | 3-408 | Boroondara | Metro Arc |
| Melton Bridge Club | 3-412 | Melton | Metro Arc |
| Moonee Valley Bridge Club | 3-348 | Moonee Valley | Metro Arc |
| Mornington Bridge Group | 3-415 | Mornington Peninsula | Metro Arc |
| Northern Bridge Club | 3-425 | Banyule | Metro Arc |
| Peninsula Bridge Club - Vic | 3-437 | Mornington Peninsula | Metro Arc |
| RACV Bridge Club | 3-442 | Melbourne | Metro Arc |

| | | | |
|---|-------|----------------------|-------------------|
| Ravens Bridge Club | 3-445 | Boroondara | Metro Arc |
| Rye Beach Bridge Club | 3-451 | Mornington Peninsula | Metro Arc |
| U3A Knox Bridge Club | 3-365 | Knox | Metro Arc |
| Upwey Bridge Club | 3-481 | Yarra Ranges | Metro Arc |
| Whittlesea Bridge Club Inc | 3-482 | Whittlesea | Metro Arc |
| Williamstown Bridge Club | 3-483 | Hobsons Bay | Metro Arc |
| Yarra Valley Bridge Club | 3-496 | Maroondah | Metro Arc |
| Bayside Bridge Club | 3-311 | Bayside | Metro Near VBA |
| Beaumaris Bridge Association Inc | 3-312 | Bayside | Metro Near VBA |
| Bridge at Tivoli | 3-474 | Stonnington | Metro Near VBA |
| Caulfield Park Bridge Club | 3-323 | Glen Eira | Metro Near VBA |
| Dendy Park Bridge Club | 3-326 | Bayside | Metro Near VBA |
| Gardenvale Bridge Club | 3-320 | Bayside | Metro Near VBA |
| Gardenvale Bridge School | 3-345 | Bayside | Metro Near VBA |
| Kattery Bridge Club | 3-375 | Bayside | Metro Near VBA |
| KLTC Bridge Club | 3-376 | Stonnington | Metro Near VBA |
| OZ Bridge Club | 3-463 | Glen Eira | Metro Near VBA |
| Patterson Lakes Bridge Club | 3-434 | Kingston | Metro Near VBA |
| Royal South Yarra Lawn Tennis Bridge Club | 3-448 | Stonnington | Metro Near VBA |
| Theodor Herzl Social Club Bridge Section | 3-475 | Glen Eira | Metro Near VBA |
| Waverley Bridge Club Inc | 3-480 | Monash | Metro Near VBA |
| Victorian Bridge Association Ltd | 3-301 | Glen Eira | VBA |