

MINUTES OF MEETING OF VBA COUNCIL

Held 23 March 2016. (Meeting 3 2016)

The meeting opened at 5.30pm

**Present:**

Mr B. Thompson	President
Ms K. Frazer	Secretary
Mr R. Quirk	
Ms J. Thompson	
Mr D. Morgan	
Mr R. Giles	
Mr N. Ewart	

1. **Apologies**

Ms H. McAdam, Mr D. Sheather

2. **Confirmation of Minutes of Previous Meeting**

**Resolution 1:**

That the minutes of the meeting of Feb 23, 2016 be accepted.

**Moved:** Mr R. Giles      **Seconded:** Mr B. Thompson

**CARRIED**

3. **Action Item List Review & Matters Arising from the Minutes**

- i. P. Busch workshop - c/o
- ii. ABF Delegate

Council had two candidates for consideration - Ben Thompson & Kim Frazer. The meeting discussed the number of projects currently in train at the VBA which required the President.

**Resolution 2:**

That Ms K. Frazer be appointed as the ABF delegate for 2016.

**Moved:** Mr B. Thompson      **Seconded:** Mr R. Giles

**CARRIED**

The council thanks the out-going councillor Simon Hinge for his many years of service as Victorian representative to the ABF.

Current councillors to be invited to attend the April council meeting.

- iii. Defibrillator training - follow up with club manager regarding the completion of defibrillator training for all directors. Mr Giles advised council he had received the training at his club.

Mr Morgan joined the meeting at 5.45pm

- iv. VCC Trivia night

K. Frazer advised she is investigating an organiser to manage this event. She expects MC duties to be carried out by either Michael Ware or Andrew Mill. Key tasks are booking a venue, managing a budget, advertising/promotion of the event, and developing a question list.

v. Anzac Day Daytime Swiss Pairs Convenor

Ms Frazer advised that the email out to members had met with immediate response. Ms Sandra Newns has volunteered for this position. Ms Newns was formerly President of Hamilton Bridge Club and has a reasonable understanding of the tasks involved. She would like to see how the event goes before committing to further roles.

**Resolution 3**

That Ms S. Newns be appointed Anzac Day event convenor for 2016.

**Moved:** Ms K. Frazer    **Seconded:** Mr R. Giles

**CARRIED**

vi. Funding Policy/Form

Ms Frazer advised that she had an action item from the last meeting to create a generic funding application form. A generic funding policy has been circulated which included a generic form, and merged all previous policies into one simple document. Council resolved to adopt the Funding Policy as presented with some minor edits as noted. The revised policy will be uploaded to the website and circulated to clubs.

Other action items in progress.

**4. Correspondence**

**In:**

a) Knox: D&E Committee

The secretary has responded clarifying the reasons behind establishing a D&E committee which appear to have been misunderstood.

Mr Morgan noted that there had been an unfortunate misprint of Knox's details in the VBA Calendar booklet. Steps have now been taken to ensure all club information is accurate prior to publication.

b) J. Puusepp - Continuing correspondence

Mr Quirk remarked on the quantity of correspondence from Mr Puusepp. Mr Thompson stated that responses had been issued to the initial correspondence, however subsequent correspondence from Mr Puusepp has been repetitive, covering the same issues which had been addressed in previous replies.

c) ABF: Marketing Update (circulated to Club contacts)

d) L. Kelso: ANC Interstate Teams General Information

e) ABF: Notice of AGM

f) ABF: Notice of 2016 World Wide Bridge Club Competition.

Information to be circulated to clubs via the bulletin and placed on the website.

The VBA will aim to enter in as many of the 6 events as feasible.

**Out:**

- a) VCC 2016 e-Bulletin
- b) Knox: re: D&E committee

Mr Giles queried when Youth Bridge week notifications to clubs had occurred. The secretary advised that clubs had been informed via the regular club secretary updates.

**5. Sub-committees & Reports**

a. Finance

The treasurer presented the first half report. Revenue slightly down owing to some changes in timing of events for the year. Treasurer to prepare state/club split prior to the reports being made available on the website.

The treasurer reported on investigations into a replacement for the cafe display refrigerator which has broken and is not repairable. The work table is also not acceptable for a kitchen cafe as it is low and not a realistic height for food preparation. Several options, quotes and prices have been considered. Subsequent to this purchase, a small serving area will need to be created which will improve the provision of food and service of items to members and guests.

**Resolution 4**

That the club expend \$5,300 plus GST on a pie warmer, replacement refrigerator and stainless steel workbench as quoted.

**Moved:** Mr N. Ewart    **Seconded:** Ms K. Frazer

**CARRIED**

b. MTC (D. Morgan)

Some comments have been received regarding the discrepancy notified in promotional material for number of pairs eligible for the Open team playoff.

Mr Morgan noted the close proximity of the Women's & Senior's team playoff, another consequence of the ANC being early this year.

Youth team: It seems likely that several of the players from 2015 will be available to return for 2016 team. Unlikely that a sufficient number of players will be interested to necessitate a playoff. L. Ginnan most likely to be available to be non-playing captain the Youth Team should she fail to qualify in the women's trials. Highly likely that L. Ginnan could also be non-playing captain of a second team.

MTC producing a list of recommended team Captains.

Open Team had suggested a Playing Captain (dismissed after one member indicated they preferred an NPC), and had also asked Mr. Morgan who is not available. Ms Frazer advised that Mr Ebery & Mr Hollands were to be asked to locate a Captain as they had the most experience and knowledge of candidates.

### **Resolution 5**

That the open team of be ratified as K. Frazer, J. Ebery, P. Hollands, C. Leach, C. Ding, and J. Yang.

**Moved:** Mr D. Morgan **Seconded:** Mr B. Thompson

**CARRIED**

#### c. VBA Future

Mr Thompson, Ms Frazer & Mr Morgan have met with Brad Wein, a member & property developer, regarding progressing the potential relocation of premises. A first step is to find a suitable site for relocation which needs to be actively pursued.

#### d. VCC

Entries have commenced. A slight problem was noted with the payment website today which will be resolved.

Two expressions of interest have been received with respect to the Junior Director position. Applications close mid-April.

#### e. Administration Report

The administration report was tabled.

Mrs Thompson queried how participants for the crash course were recruited (mostly via website & phone inquiry). Ms Frazer suggested regular advertising in Senior News.

#### f. D&E - Draft Regulations for ratification

The council discussed some minor amendments to the regulations, and agreed to adopt these.

### **Resolution 6**

That the D& E Regulations be ratified.

**Moved:** Mr R. Giles **Seconded:** Mr B. Quirk

**CARRIED**

Initial D& E committee to be invited to continue as the initial core group for the first year. Some additional participants to be invited to join as per the regulations. The D&E committee needs to elect a chair and membership ratified at the next council meeting.

Mr Giles suggested a short meeting prior to the next council meeting.

## **6. General Business**

### **1. VBA Website Upgrade**

Mr Thompson has investigated rough costs for a website rebuild. The estimates are that a basic rebuild will cost around \$3000. Council resolved to progress with developing a specification document for the build.

Consideration should be given to creating a facility to allow payment with entry for state and club events.

2. Playoffs & system cards

It was noted that some players including long-standing partnerships did not have a properly completed system card for the playoffs. Mr Morgan to add this requirement to the regulations, and this will be in place before the seniors & women's trials take place.

**Next meeting:** Wednesday April 20th commencing at 5.30pm

The meeting closed at 7.22pm

Mr B. Thompson

Chairperson