

VBA COUNCIL MEETING MINUTES

July 27, 2016 (Meeting 7 2016)

VBA Clubrooms, 131 Poath Road, Murrumbena

The meeting opened at 5.30pm

Present:

Mr B. Thompson	President
Ms K. Frazer	Secretary
Mr N. Ewart	Treasurer
Mr R. Quirk	
Mr D. Morgan	
Mr D. Sheather	
Ms J. Thompson	
Mr R. Giles	

**Apologies**

Ms H. McAdam

**1. Confirm minutes of meeting of June 22, 2016**

Resolution 1:

That the minutes of the meeting held June 22, 2016 be approved

**Moved:** Mr B. Thompson **Seconded:** Ms K. Frazer

CARRIED

Matters Arising & Action Items -deferred

**2. Correspondence**

In:

- a. ABF: request for information on Affiliation policy
- b. ABF: Marketing Update
- c. ABF: Management Communique (circulated)
- d. L. Kelso: VCC TD report

Mr Thompson noted that at this year's VCC there was a slight change in prior practice whereby a more rigorous approach was adopted to completing matches in the time limit, and the removal of boards from players. He noted this is now occurring more at congresses and this approach needs to be communicated to players so they are not unhappy.

Mr Morgan noted that Congress Reports have been received from Directors for the past few congresses, however reports from Convenors have been less forthcoming. The process will take a while to bed down, and become routine.

- e. P. Fent: Selection Policy

The suggestion to use the VCC to select teams was not possible due to the timing of the event and the date which nominations close.

- f. ERBA Funding Request

ERBA have advised that Lakes Entrance bridge club is struggling and they would like to re-invigorate the membership with a Crash Course. Their application included a detailed plan for Lakes Entrance activity together with a general training activity for the region.

Council agreed that the Crash course to be funded from Marketing Fund to the amount of \$540 for Lakes Entrance activity, and that the amount of \$210 would be provided for the Bairnsdale Intermediate Class from Future Bridge Funding.

Total funding allocation will be \$750.

Out:

- g. Quentin Van Abbe: Simultaneous Pairs

As per Council's decision, a letter had been sent to QVA advising him of the VBA's decision to resume responsibility for the Simultaneous Pairs Event. Mr Morgan commented that there are now multiple Nationwide, Australia-wide and other events for players to enter. The Council agreed that the Simultaneous Pairs would be run as a club based event in 2017, and that the date previously used for the final will take on a new format for 2017 as a Restricted Pairs State Championship event or similar.

- h. Melbourne Contract Bridge Centre – Final Notice for Payment before Disaffiliation
- i. Williamstown – Final Notice for Payment before Disaffiliation
- j. Oz Bridge – Final Notice for Payment before Disaffiliation (Oz Bridge have since paid their account)
- k. ABF: VBA position on Managing Player Suspensions
- l. ABF: VBA nominations for Teaching Fellows
- m. Bayview Eden – VCC Tournament 2017 Contract

### 3. Sub-committees & Reports

#### a. Finance

- i. Finance Report Circulation

Mr Ewart reported a slight decrease in table numbers showing a slightly lower income compared with last year. A financial report for the 10 months to June 30<sup>th</sup> was presented and is appended to the minutes. The treasurer noted that many of the expenses are fixed which means to achieve a greater profit from club and state operations an increase in player entries in all events must be achieved.

- ii. Recommendation for VBA Director Fees

The rate for director fees was reviewed and it was recommended that the rate be increased on average by approximately 6% effective August 1<sup>st</sup>.

- iii. Update on Website Progress

Mr Thompson reported that slightly under 100 quotes were received via Upwork. The committee had agreed to proceed with Deans Interactive with the total price for redevelopment expected to come in at around \$3000. It is estimated the work will take around 2 months to complete.

- iv. Advertising Rate Card

The council agreed to the rates remaining unchanged. The clause regarding congress advertising should be clarified to ensure that clubs understand approximately ½ page advertisement for their congress would be offered annually, but space limitations could mean there was slightly more or less space available.

#### b. MTC (D. Morgan)

- i. Team selection policy

Mr Morgan had circulated a comprehensive paper on the proposed revision to the selection policy for ANC teams. The MTC are recommending a revamped process of qualifying events and trials that would allow the broadest opportunity for participation in the selection process whilst enabling the best team to be selected.

The meeting was generally in agreement with this objective.

There was vigorous discussion regarding the selection method proposed for the Open Team. There was broad approval of the recommendation for a 4 team Open playoff, and broad agreement that the winners of the Pennant, and the Top 3 pairs from the Butler would form two of the teams for the playoff. There was general agreement that a ranking scheme (eg VQP based) would enable a 3<sup>rd</sup> team to be formed.

There was also broad agreement with the idea of a pairs based playoff to select the 4<sup>th</sup> team. This playoff being open to any pair of suitably qualified players, and which also included the three regional pairs champions. There was some discussion as to how the pairs based playoff for this team would be conducted.

MTC were asked to define this proposal more clearly in a number of areas of detail, including when and how players are committed to a particular Open playoff entrant, and how best to rank teams / pairs for the 3<sup>rd</sup> & 4<sup>th</sup> spots taking into consideration the need for transparency tractability and alignment with selection objectives

There was vigorous discussion as to how the actual playoff between the four teams would be conducted and MTC were asked to define this as part of the policy more clearly.

There was general agreement to the methods proposed for selection of the women & seniors teams. Council recognised that youth team selection was very much dependent upon the number of players available, and this would be determined closer to the date.

ii. Minutes for ratification

MTC provided the minutes of Meetings 3 & 4 for the year for ratification.

Mr Thompson noted that the response to his letter regarding playoffs had not been noted in the MTC minutes.

iii. Simultaneous Pairs

MTC recommended that the Simultaneous Pairs event would be run as a club based pairs event in 2017. The date traditionally used for the final would be used in 2017 for a new Restricted Pairs State event which would be open to all players.

iv. Restricted pairs selection for ANC

New event to be called Victorian State Restricted Pairs Championship – (Day before Mother’s Day). Further details to be forthcoming. Restricted Pair definition will be as per the ABF regulations.

v. New state events (enabling opportunities for country players to win a state title)

Consideration for the opportunity to run State events in other categories (e.g. Open, Women’s, Mixed, Seniors, Champion of Club champions, etc). MTC to draft a letter which will be sent to clubs seeking feedback on interest.

c. ABF Report (K. Frazer) – carried over

d. Administration Report (C. Lachman)

Resolution 2:

That Lily Vita be ratified as a new associate member of the VBA

**Moved:** Mr B. Thompson      **Seconded:** Ms K. Frazer

CARRIED

e. Masterpoint Secretary

A report from the Masterpoint Secretary was circulated to council. Ms Frazer noted that players now had an expectation that their masterpoint files would be updated regularly and there were a few clubs that were tardy in this respect. Council agreed with the MP Secretary’s recommendation that a re-issue of the 2011 letter to clubs requesting all masterpoint files should be input monthly.

**4. General Business**

a. Youth Bridge Week

Council agreed that Youth Bridge Week will be held in the 3<sup>rd</sup> Week in October.

b. Youth Bridge Training Camp (carried over)

**5. Next meeting**

24<sup>th</sup> August 2016.

Meeting closed at 7.00pm

## Treasurer's Report – July 2016

### (Reporting on the 10 months to June 2016)

The VBA P& L statement below is showing a surplus of \$28,687 (last year \$33,558). Of this approximately \$25,500 is Capitation fees that will be carried forward to next year. This makes the surplus really around \$3,000. I am estimating a loss this year of around \$3,000 to \$5,000

Major points to note

- VBA playing fees from both duplicate and State and Club events are all down with a net negative on the bottom line of \$15,000
- The VCC surplus is covering the losses on other bridge playing activities
- There are no significant expenditure variations except that we have not incurred the high IT expenses we incurred last year.
- Cash has increased over the financial year by \$43,000 and we will probably finish the year cash flow positive.

<b>Victorian Bridge Association</b>				
<b>Profit &amp; Loss September 2015 To June 2016</b>				
	This Year	Last Year	\$ Difference	% Diff
<b>Income</b>				
Capitation Fees	\$69,114	\$71,263	(\$2,149)	-3.02%
Masterpoint Commission	\$8,390	\$7,950	\$440	5.54%
Club Membership Fees	\$8,288	\$6,762	\$1,525	22.56%
State Competitions	\$45,684	\$52,427	(\$6,744)	-12.86%
VCC	\$87,841	\$76,252	\$11,589	15.20%
Club Events & Congresses	\$28,426	\$37,102	(\$8,676)	-23.38%
Duplicate Income	\$61,467	\$63,249	(\$1,782)	-2.82%
Classes & Courses Income	\$19,724	\$16,816	\$2,908	17.29%
Profit on Bridge Requisites	\$2,714	\$2,496	\$218	8.73%
Clubroom Income	\$1,763	\$684	\$1,079	157.85%
Finance Income	\$4,338	\$5,615	(\$1,276)	-22.73%
Other Income	\$671	\$803	(\$132)	-16.40%
Cafe Income	\$6,982	\$7,881	(\$899)	-11.41%
<b>Total Income</b>	<b>\$345,404</b>	<b>\$349,301</b>	<b>(\$3,897)</b>	<b>-1.12%</b>
<b>Expenses</b>				
Administrative Expenses	\$58,421	\$57,338	\$1,082	1.89%
VBA ANC Expenses	\$12,800	\$12,719	\$81	0.64%
State Competitions	\$21,070	\$24,192	(\$3,123)	-12.91%
VCC Expenses	\$71,212	\$63,873	\$7,339	11.49%
Club Events	\$13,584	\$15,124	(\$1,540)	-10.18%
Duplicate Expenses	\$30,786	\$31,417	(\$631)	-2.01%
Classes & Courses Expenses	\$17,033	\$15,059	\$1,974	13.11%
Bridge Requisites Used in Play	\$2,394	\$1,223	\$1,170	95.66%
Clubroom Expenses	\$79,295	\$84,382	(\$5,087)	-6.03%
Audit Fees	\$1,625	\$1,550	\$75	4.84%
Finance Expenses	\$1,670	\$1,751	(\$81)	-4.65%
Other Expenses	\$6,828	\$7,113	(\$285)	-4.01%
<b>Total Expenses</b>	<b>\$316,717</b>	<b>\$315,744</b>	<b>\$974</b>	<b>0.31%</b>
<b>Net Profit/(Loss)</b>	<b>\$28,687</b>	<b>\$33,558</b>	<b>(\$4,871)</b>	<b>-14.52%</b>

<b>Victorian Bridge Association</b>	
<b>Balance Sheet</b>	
<b>As of June 2016</b>	
<b>Assets</b>	
<b>Cash</b>	
Manager's Float	\$650
ANZ	\$117,081
Term Deposits	\$229,049
<b>Total Cash</b>	<b>\$346,780</b>
Prepaid Expenses	\$4,625
Sundry Debtors	\$2,684
Stock	\$2,874
	<b>\$356,964</b>
<b>Property &amp; Equipment</b>	
Land & Buildings	\$2,500,000
Furniture & Fittings at Cost	\$195,075
Furniture & Fittings accum Depn	(\$161,212)
Total Property & Equipment	\$2,533,863
<b>Total Assets</b>	<b>\$2,890,826</b>
<b>Liabilities</b>	
<b>Current Liabilities</b>	
ABF Capitation & Activ'n Fees	(\$428)
PAYG Tax	\$3,838
Superannuation	\$3,366
GST Liabilities	\$8,632
Income Received in Advance	\$2,604
Accrued Expenses	\$20,037
Prov'n for Long Service Leave	\$14,154
<b>Total Current Liabilities</b>	<b>\$52,202</b>
<b>Special Accounts</b>	
Marketing Funds	\$37,563
Grand National Open Teams	\$1,390
Youth Bridge Club - Vic	\$4,430
Blaine Howe Fund	\$434
Future Bridge Funds	\$5,616
<b>Total Special Accounts</b>	<b>\$49,434</b>
<b>Total Liabilities</b>	<b>\$101,636</b>
<b>Net Assets</b>	<b>\$2,789,191</b>
<b>Equity</b>	
Asset Revaluation Reserve	\$919,888
Retained Earnings	\$1,869,303
<b>Total Equity</b>	<b>\$2,789,191</b>