

MINUTES OF MEETING OF VBA COUNCIL

Held 13th February, 2011
At the VBA Clubrooms, 131 Poath Road, Murrumbena

Present:	J. Collins	President
	N. Ewart (part time)	Treasurer
	S. Hinge (part-time)	Vice President
	S. Klofa	Vice President
	P. Fent (part time)	
	J. Hackett	
	C. Parkin	
	A. Stavik	
	S. Stewart	
	J. Thompson	
	M. Yuill (part time)	
	R. Kingham	

In Attendance: C. Lachman

Jeannette Collins opened the meeting at 11.00 a.m. and welcomed Shirley Stewart, President ERBA to the VBA Council.

The minutes of 15th December, 2010 were adopted. Moved: M Yuill, 2nd: S Klofa.

Business Arising from the Minutes:

Carried forward – A Stavik to investigate alternative car parking
Carried forward - Council to discuss future VBA Congresses

Managers Report: presented by C. Lachman

New members ratified. Moved: J Thompson, 2nd: S Klofa
Outstanding State capitation fees.

OTHER BUSINESS

Members of the Council were invited to offer to take on the position of Secretary which is currently vacant. It was also highlighted that there were still vacancies on the Council which are still to be filled.

Item 1. Finance Committee

It was agreed that a new Finance Committee be established.
Committee members are: J Thompson, N Ewart, C Lachman and S Klofa.

Item 2 The Bridge Players café

The Bridge Players café was discussed and the licence arrangements with the local Council. Council agreed that R Phillips should take on the business and contract negotiations be carried out by the President.

Item 3 Minutes of meetings

Summary notes of council meetings will be available on the website.

Item 4 Discussion on request document from Laurie

a) In response to Laurie's request to review the pay rates it was decided that The Council Executive would review all employees and contractors contracts and make recommendations to the Finance Committee regarding contract conditions and salaries.

b) Request from Dendy Park and Kattery re change of date for congresses.

The council decided that the dates for the calendar could not be changed at this stage. A letter will be sent to the above clubs to this effect.

c) GNOT funding

The council decided that N.Ewart would discuss the issue with Laurie.

The meeting recessed for lunch at midday.

The meeting resumed at 12.45 p.m. and members of the Interim Committee were in attendance:

C Hope, Q van Abbe, Y Minton, A Robbins, D Lavers, S Weisz. Additionally P Fent and S Hinge joined the meeting.

D Lavers agreed to join the Finance Committee.

Item 5 Regional representation on The Match and Tournament Committee

A discussion was held regarding the representation of regional clubs on the Match and Tournament Committee

A Robbins was issued an invitation prior to the meeting to join the M&T Committee. This was accepted

The members of the committee currently comprise: S Hinge, B Thompson, A Robbins, L Kelso, J Stark, L Gold, M Willcox, P Schroor.

Item 6 Marketing and the ABF marketing grant

Following discussions a Marketing and Sponsorship Plan and Publicity Committee was established members being : P Fent, J Hackett and Y Minton. M. Yuill

Item 7 ANC organization.

The ANC committee was established and consists of the following members

J Collins, C Parkin, J Thompson, S Weisz, Q van Abbe.

Item 8 Council meetings; State v Club issues

The members of the IC were given an opportunity to ask questions and raise issues that were concerning them. Also they were invited to join the various sub-committees of the current Council.

2.30 afternoon breaks- the members of the interim committee leave the meeting.

Item 9 Pennant team and state representation

The issue of state representation was discussed.

Item 10 Time of Council Meetings

A discussion was held about the time of council meetings and the difficulty for regional members to attend on Wednesday evening. There is also the issue of limited time available on Wednesday evenings. It was decided that where possible Sunday afternoon meetings would be held.

The meeting closed at 4.15 p.m.

The next meeting will be held on Sunday 20th March, commencing at 1.30 p.m.

Action Items	Responsibility
Reminder Notices to be sent to Affiliated Clubs who have not paid State Capitation fees.	C Lachman
State capitation invoices for 2011 should include a Statement on how the levy is struck	C Lachman
Table numbers for each month to be presented to Council	C Lachman
Membership Fees and Application Form to be placed On the Website	M Yuil
Café prices to be placed on the Website	M Yuill
Executive Council to review contracts	JC, SK, SH, NE
Match and Tournament Personnel to be placed on Website	M Yuill
Canvas affiliated clubs for an ANC representative	Q van Abbe
ANC to be a standing agenda item until July	C Lachman
Investigate Work Cover premiums	S Weisz
Letter to Affiliated Clubs regarding the Newsletter Hard copy, soft copy, large/small copies, number of copies etc	C Lachman
Input from Clubs for the Bulletin – C Lachman to liaise with B Jacobs Lachman	C
Bridge etiquette as a topic in beginners Lessons C Lachman to liaise with V Daly	C Lachman
Provide all documentation 1 week prior to meetings	C Lachman
Invite G Ridgway to next meeting	C Lachman
Letter to Dendy & Kattery re application for congress Date variance Carried forward: Align Fiscal, Membership and Calendar years	J Collins Finance Com
GNOT charges for 2011 N Ewart to discuss with L Kelso	N Ewart
Table Fees to be re-examined	Finance Comm
Enquiry to ABF re definition of an active Player	C Parkin