

FINAL VERSION RECEIVED BY EMAIL 23/6/04

**Deed of Trust**

KIM

**VBA Foundation**

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## This deed of trust

is made on 29 October 2003 between the following parties:

1. **Victorian Bridge Association Limited**  
**ABN 51 004 595 993**  
**(Founder)**
2. **Dr Ian McCance**  
**(Trustee)**

### Recitals

- A. The Founder wishes to establish a fund for the procurement of buildings and/or depreciable assets for the benefit of the Victorian Bridge Association Limited, the support of bridge education and the support of participation in the game by players in need of special assistance.
- B. The Founder has paid the Settled Sum to the Trustee to hold on the trusts outlined in this deed.

### This deed witnesses

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## 1 Name

The Trust is to be known as the **VBA Foundation**.

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## 2 Definitions and interpretation

### 2.1 Definitions

In this deed:

**Accounting Period** means the period from the date of this deed to the following 31 August and then each period of 12 months ending on 31 August in each year, or any other period that the Trustee decides;

**Advisory Committee** means a committee established under clause 12;

**Associate** has the meaning outlined in section 78A of the *Income Tax Assessment Act 1936* as if the reference to the "donor" in that section were a reference to the person who under this deed is referred to in relation to the Associate;

**Commissioner** means the Commissioner of Taxation, a Second Commissioner of Taxation or a Deputy Commissioner of Taxation for the purposes of the ITAA 97;

**Donor** means the donor of a gift to the Trust;

**Eligible Charity** means a fund, authority or institution:

- (a) which is charitable at law; and
- (b) gifts to which are deductible under item 1 of the table in section 30-15 of ITAA 97;

**ITAA 97** means the *Income Tax Assessment Act 1997*;

**Principal Purpose of the Trust** means the purpose outlined in clause 4;

**Responsible Person** means an individual who:

- (a) performs a significant public function;
- (b) is a member of a professional body having a code of ethics or rules of conduct;
- (c) is officially charged with spiritual functions by a religious institution;
- (d) is a director of a company whose shares are listed on the Australian Stock Exchange;
- (e) has received formal recognition from government for services to the community; or
- (f) is approved as a Responsible Person by the Commissioner, and who, unless the Commissioner otherwise agrees, is not an Associate of the Founder or the Trustee or a Donor or the directors or members of the board or other controlling committee of the Trustee other than:
  - (i) in a professional capacity;
  - (ii) as a member of the board or other controlling committee of the Trustee; or
  - (iii) as a member of the Trustee.

**Settled Sum** means \$2;

**Specified Income** means income of the Trust other than donations, gifts, government grants, and other voluntary transfers of property to the Trust;

**Trust** means the Trust established under this deed;

**Trustee** means the person named in this deed as the Trustee and any other trustee for the time being of the Trust ; and

**Trust Fund** means:

- (a) the Settled Sum;
- (b) all money, investments and assets paid or transferred to and accepted by the Trustee as additions to the Trust Fund;
- (c) all accretions to the Trust Fund;
- (d) all accumulations of income; and
- (e) the money, investments and property from time to time representing the above or into which they are converted,

and includes any part of the Trust Fund.

## **2.2 Interpretation**

In this deed unless the context requires otherwise:

- (a) the singular (including defined terms) includes the plural and the plural includes the singular, and words of any gender include all genders;

- (b) a reference to this deed means this deed as originally executed and as from time to time lawfully amended; and
- (c) a reference to any legislation or a provision of any legislation includes any amendment to that legislation or provision, any consolidation or replacement of that legislation or provision and any subordinate legislation made under that legislation.

### **2.3 Headings**

Headings are used for convenience only and do not affect the interpretation of this deed.

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## **3 Declaration of trust**

The Founder and the Trustee declare that the Trustee must hold the Trust Fund and the income from the Trust Fund on the trusts, with the powers and subject to the provisions in this deed.

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## **4 Purposes**

### **4.1 Application of income and capital**

The Trustee must hold the Trust Fund and the income of the Trust Fund derived in each Accounting Period on trust to pay or apply the income and, if and so far as it thinks fit, all or any part of the capital of the Trust Fund, solely for the purpose of providing money, property or benefits to or for the Victorian Bridge Association Limited (ABN 51 004 595 993), as the Trustee decides.

### **4.2 Factors Trustee may consider**

In exercising its discretions under clause 4.1, the Trustee may have regard to:

- (a) any recommendations of an Advisory Committee; and
- (b) the provisions and objects, so far as they are consistent with the Principal Purpose of the Trust, of any other trust (including a trust established by a testamentary instrument) where:
  - (1) the capital of the other trust has been transferred to or otherwise vested in the Trustee to hold on the trusts of this deed; and
  - (2) the trustee of the other trust has requested the Trustee to recognise the provisions or objects of the other trust in exercising the Trustee's discretions and powers under this deed.

### **4.3 Policies and rules**

For the purpose of paying or applying the income or capital, the Trustee may:

- (a) formulate policies;
- (b) make rules in connection with a policy; and

- (c) ~~revoke or amend a policy or rule and formulate others.~~

#### **4.4 Trustee may accumulate**

Despite clause 4.1, the Trustee may, in any Accounting Period accumulate and retain so much of :

- (a) the Specified Income as is:
- (1) necessary to maintain the capital of the Trust Fund at a level calculated by adjusting the capital at the beginning of that Accounting Period to reflect the movement in the All Groups Consumer Price Index during the Accounting Period immediately before that Accounting Period; or
  - (2) from time to time approved by the Commissioner ; and
- (b) all other income of the Trust as is from time to time approved by the Commissioner .

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## **5 Uncommercial Transactions**

- (a) Apart from a payment or application under clause 4.1, a payment under clause 15 or a payment or application approved by the Commissioner, no part of the Trust Fund or the income may be paid or applied, directly or indirectly, to or for:
- (1) the Founder;
  - (2) the Trustee;
  - (3) a Donor; or
  - (4) an Associate of the Founder, the Trustee or a Donor
- by way of an Uncommercial Transaction.
- (b) In clause 5(a), an **Uncommercial Transaction** means the provision of a financial or other benefit on terms which:
- (1) would not be reasonable in the circumstances if the benefit were provided on an arms length basis; or
  - (2) are more favourable to the recipient than the terms referred to in clause 5(b)(1),
- and which a reasonable person in the position of the Trustee would not have entered into having regard to all relevant circumstances.

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## **6 Establishment and operation of Gift Fund**

### **6.1 Maintaining Gift Fund**

The Trustee must maintain for the Principal Purpose of the Trust a fund (**Gift Fund**):

- (a) to which gifts of money or property for that purpose are to be made;
- (b) to which any money received by the Trust because of those gifts is to be credited; and
- (c) that does not receive any other money or property.

## **6.2 Limits on use of Gift Fund**

The Trustee must use the following only for the Principal Purpose of the Trust:

- (a) gifts made to the Gift Fund;
- (b) any money received because of those gifts.

## **6.3 Winding up**

- (a) At the first occurrence of: the winding up of the Gift Fund any surplus assets of the Gift Fund must be transferred to one or more:
  - (i) Eligible Charities; or
  - (ii) funds charitable at law which comply with the requirements of item 2 of the table in section 30-15 of the ITAA97as the Trustee decides.
- (b) Where gifts to an Eligible Charity are deductible only if, among other things, the conditions set out in the relevant table item in Subdivision 30-B of the ITAA 97 are satisfied, a transfer under this clause must be made in accordance with those conditions.

## **6.4 Bank account**

The Trustee must maintain a separate bank account for the Gift Fund.

## **6.5 Gift Fund forms part of the Trust Fund**

To avoid any doubt, it is declared that the Gift Fund forms part of the Trust Fund.

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# **7 Qualifications of Trustee**

- (a) The Trustee must be:
  - (1) a Responsible Person;
  - (2) two or more persons, at least one of whom is a Responsible Person; or
  - (3) a company or other body corporate whose board of directors or other controlling body includes at least one Responsible Person.
- (b) If the requirement in clause 7(a) is at any time not met the Trustee must not exercise any discretion or power until the requirement is met or except:
  - (1) for the purpose of exercising a statutory power to appoint a new Trustee;



- (2) to protect the Trust Fund; or
- (3) in the case of urgency.

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## **8 Trustee's powers**

### **8.1 Investment**

The Trustee must invest money of the Trust Fund only in a way in which trustees are permitted to invest under the laws of Australia or of any state or territory of Australia.

### **8.2 Other powers**

The Trustee may:

- (a) change an investment for any others or vary the terms and conditions on which an investment is held;
- (b) sell or otherwise dispose of the whole or any part of the investments or property of the Trust Fund;
- (c) borrow or raise or secure the payment of money and secure the repayment of any debt, liability, contract, guarantee or other engagement in any way and, in particular, by mortgage, charge, lien, encumbrance, debenture or other security, fixed or floating, over any present or future asset of any kind and wherever situated;
- (d) take and act on the opinion of a barrister practising in Australia in relation to the interpretation or effect of this deed or any of the trusts or powers of this deed without responsibility for any loss or error resulting from doing so, but this provision does not stop the Trustee from applying to a court of competent jurisdiction;
- (e) take any action for the adequate protection or insurance of any part of the Trust Fund;
- (f) purchase, draw, make, accept, endorse, discount, execute and issue promissory notes, bills of exchange, and other negotiable or transferable instruments of any kind;
- (g) subject to the trusts of this deed, generally:
  - (1) perform any administrative act; and
  - (2) pay or deduct all costs, charges, commissions, stamp duties, imposts, outgoings and expenses of or incidental to the Trust Fund or its management (whether or not the Trustee is under any legal obligation to make the payment) or in connection with the preparation, execution and stamping of this deed, as though the Trustee were the absolute owner of the Trust Fund and the income of the Trust Fund;

- (h) attract and encourage donations, gifts (by will or otherwise), endowments, trust distributions and other forms of financial assistance to or for the benefit of the Trust;
- (i) employ and pay or provide any benefit for any employee without being responsible for the default of the employee or for any loss occasioned by the employment;
- (j) engage and pay any agent, contractor or professional person without being responsible for the default of the agent, contractor or employee or for any loss occasioned by the engagement;
- (k) sponsor, organise and undertake fund raising activities and arrange for the issue of appeals to the public for donations;
- (l) accept as part of the Trust Fund any gifts (by will or otherwise), donations, settlements or other dispositions in money, moneys worth or property to or in favour of the Trust Fund and either retain them in their original form without selling or converting them into money, or invest, apply or deal with them in any way that the Trustee may invest, apply or deal with the Trust Fund under this deed;
- (m) decline or otherwise refuse to accept as part of the Trust Fund any gift (by will or otherwise), donation, settlement or other disposition in money, moneys worth or property;
- (n) manage any real property it holds with all the powers of an absolute owner including, but not limited to, power to allow any Eligible Charity to occupy the property on the terms and conditions the Trustee thinks fit;
- (o) do all other things incidental to the exercise of the Trustee's powers under this deed.

### **8.3 Powers are supplementary**

The powers and discretions in clause 8.2 are to be treated as supplementary or additional to the powers vested in trustees by law.

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## **9 Liability for breaches of trust**

### **9.1 Trustee**

The Trustee, where purporting to act in the exercise of the trusts of this deed or exercise powers or discretions under this deed is:

- (a) not liable for any loss or liability; and
- (b) entitled to be indemnified from the Trust Fund in respect of any loss or liability,

unless the loss or liability is attributable to:

- (c) the dishonesty of the Trustee ; or
- (d) the wilful commission or omission of an act known by the Trustee to be a fraudulent breach of trust in bad faith.

## **9.2 Officers, agents or employees**

Any officer, agent or employee of the Trustee purporting to exercise powers or discretions under this deed is:

- (a) not liable for any loss or liability; and
- (b) entitled to be indemnified from the Trust Fund in respect of any loss or liability,

unless the loss or liability is attributable to:

- (c) the dishonesty of that officer, agent or employee of the Trustee; or
- (d) the wilful commission or omission of an act known by that officer, agent or employee of the Trustee to be a fraudulent breach of trust in bad faith.

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## **10 Indemnity of Trustee from Trust Fund**

The Trustee is entitled to be indemnified out of the Trust Fund in respect of:

- (a) all costs and expenses incurred by the Trustee relating to:
  - (1) entering into this deed or any deed amending this deed;
  - (2) establishing, operating, administering, amending, terminating and winding up the Trust; or
  - (3) all matters incidental to the Trust; and
- (b) all liability incurred (including liability for income tax and any other taxes and all fines and penalties payable in relation to those taxes) and acts and things done in connection with or resulting from the matters referred to in clause 10(a) including, but not limited to, the Trustee performing its duties and exercising its powers and discretions under this deed.

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## **11 Books of account and receipts**

### **11.1 Trustee to keep accounts**

The Trustee must keep or cause to be kept proper accounts in respect of all receipts and payments on account of the Trust Fund and of all dealings connected with the Trust Fund.

### **11.2 Financial statements**

As soon as practicable after the end of each Accounting Period the Trustee must prepare or cause to be prepared a financial statement showing the financial position of the Trust Fund at the end of that Accounting Period.

### **11.3 Receipts**

Receipts issued for gifts must state:

- (a) the name of the Trust Fund;

- (b) the Australian Business Number applicable to the Trust; and
- (c) the fact that the receipt is for a gift.

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## 12 Advisory Committees

- (a) The Trustee may establish Advisory Committees and appoint and remove, or make provision for the appointment and removal of, members of Advisory Committees.
- (b) Each Advisory Committee may consist of a single individual or the number of individuals that the Trustee decides.
- (c) The functions of each Advisory Committee will be decided by the Trustee and, subject to the Trustee's decision, will be to advise the Trustee on how payments or applications of income and capital should be made under clause 4.
- (d) The Trustee may specify:
  - (1) the manner in which proceedings of each Advisory Committee are to be conducted;
  - (2) the matters which the Advisory Committee must have regard to in carrying out its functions; and
  - (3) any other matters concerning the Advisory Committee or its functions that the Trustee decides.

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## 13 Patrons

The Trustee may appoint any person as a patron of the Trust.

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## 14 Amending this deed

The Trustee may by deed revoke, add to or vary any of the provisions of this deed, so long as:

- (a) no part of the Trust Fund or the income of the Trust Fund becomes subject to any trusts other than public charitable trusts; and
- (b) unless the Commissioner consents to the revocation, addition or variation:
  - (1) no part of the Trust Fund or the income of the Trust Fund becomes subject to trusts other than trusts for the provision of money, property or benefits to or for Eligible Charities;
  - (2) no amendment is made to or affecting clauses 4.4 or 5;
  - (3) no amendment is made which authorises the Trustee to invest money of the Trust Fund other than in a manner in which trustees are permitted to invest under the laws of Australia or of any State or Territory of Australia;

- (4) no amendment is made to this clause 14 so as to permit this deed to be amended in a manner prohibited by clause 14(b)(1), (2) or ((3); and
- (5) the Trustee notifies the Commissioner of the amendment.

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## 15 Trustee's remuneration

The Trustee may charge and be paid out of any part of the capital or income of the Trust Fund the remuneration that the Trustee considers to be fair and reasonable. However, the maximum remuneration chargeable by the Trustee in respect of any Accounting Period must not exceed an amount equal to the maximum commission chargeable by trustee companies under the *Trustee Companies Act of any state or territory of Australia* in respect of that Accounting Period.

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## 16 General

### 16.1 Receipts by others

The receipt of the person purporting to be the treasurer, secretary or other proper officer of any recipient of a payment or application of income or capital from the Trust Fund is a sufficient discharge to the Trustee and the Trustee need not see to the application of the payment or application.

### 16.2 Trustee's discretions and powers

Except where there is an express contrary provision in this deed, every discretion given to the Trustee is absolute and uncontrolled and every power given to it is exercisable at its absolute and uncontrolled discretion.

### 16.3 Personal interest of Trustee

The Trustee and any person who is a member of the board or other controlling committee of the Trustee or a member of the Trustee may exercise or concur in exercising all powers and discretions given by this deed or by law even though the Trustee or that person:

- (a) has or may have a direct or personal interest or a conflict of fiduciary duty in the method or result of exercising the power or discretion; or
- (b) may benefit either directly or indirectly from the exercise of any power or discretion,

and even if the Trustee is a sole trustee.

### 16.4 Delegation of powers

The Trustee may by power of attorney or otherwise delegate to any person any of the discretions or powers given to it under this deed. The exercise of any of the discretions or powers of this deed by an attorney or delegate is valid and effectual and binds all persons interested under this deed.

## **16.5 Trustee's receipts**

The Trustee may receive money and other property and give valid receipts for all purposes including:

- (a) those of any statute; and
  - (b) the receipt of any capital money which may or may not be deemed to be capital money for the purposes of any law relating to settled land,
- and even if the Trustee is a sole trustee.

## **16.6 Trustee's decisions**

The Trustee may decide:

- (a) whether any money is to be considered as capital or income;
- (b) whether any expense, outgoing or other payment ought to be paid out of capital or income; and
- (c) all questions and matters of doubt arising in the execution of the trusts of this deed.

Every decision on these matters, whether made on a question actually raised or implied in the acts or proceedings of the Trustee, is conclusive and binds all persons interested under this deed.

## **16.7 Founder's Entitlements**

- (a) The Founder shall be entitled by instrument in writing at any time and from time to time –
  - (i) to remove any Trustee hereof;
  - (ii) to appoint any additional Trustee or Trustees;
  - (iii) to appoint a new Trustee or Trustees in the place of any Trustee who resigns his Trusteeship or ceases to be a Trustee by operation of law;

### **PROVIDED THAT:**

- (i) the Founder shall not be eligible to be appointed as a Trustee hereof.
- (b) Any Trustee and any person who may by succession become a Trustee may resign or renounce such position by notice in writing to the Founder and forthwith upon the giving of such notice the person giving the same shall for all purposes hereunder cease to be a Trustee or to be a person who may by succession become a Trustee.
- (c) The office of a Trustee shall be ipso facto determined and vacated if such Trustee being an individual dies or shall be found to be a lunatic or of unsound mind or if he shall become subject to the bankruptcy laws or if he shall remain out of the place in which this Trust is for the time being administered for more than twelve months or if such Trustee being a company shall enter into liquidation whether compulsory or voluntary (not being merely a voluntary liquidation for the purposes of amalgamation or reconstruction;

- (d) A copy of all notices of changes of the Trusteeship shall be endorsed on or attached to these presents and every such notice shall be sufficient evidence to any person having dealings with the Trustees of this Deed as to the facts to which it relates;
- (e) Any person dealing with the Trustees of the Trust Fund may rely upon a copy of these presents and of the notices endorsed thereon or attached thereto certified by the Trustee or the Trustee's lawyer before a Notary Public or a barrister or solicitor to the same extent as he might rely on the original;
- (f) Any person becoming a Trustee of the Trust Fund may accept the account rendered and the property delivered to him by the continuing Trustee or his predecessors in office without being bound to enquire further as to the assets of the Trust Fund;

And any person ceased to be a Trustee hereof may be given a full and complete discharge by the Founder.

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## 17 Winding up

- (a) If on the winding up of the Trust any property remains after the satisfaction of all its debts and liabilities, the Trustee must give and transfer the property to or for one or more funds, authorities or institutions which are charitable at law and gifts to which are deductible under Division 30 of the ITAA 97, as the Trustee decides.
- (b) Where gifts to a fund, authority or institution are deductible only if, among other things, the conditions set out in the relevant table item in Subdivision 30-B of the ITAA 97 are satisfied, the gift and transfer must be made in accordance with those conditions.

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## 18 Governing law

This deed is governed by the laws of Victoria.

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**Executed as a deed:**

**Signed sealed and delivered by**

in the presence of:

\_\_\_\_\_  
Witness

\_\_\_\_\_  
Name (please print)

**Signed sealed and delivered by  
The VBA Foundation  
by**

\_\_\_\_\_  
Trustee

\_\_\_\_\_  
Name (please print)